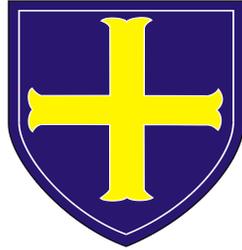


HAWKLEY HALL HIGH SCHOOL



REMISSIONS POLICY
ADOPTED AT THE MEETING
OF THE
LOCAL GOVERNING BODY
HELD
10TH JULY 2014

Signed: Chair of Governors
Headteacher

This policy will be reviewed every five years.

REMISSIONS POLICY IN CONNECTION WITH EDUCATION

AT HAWKLEY HALL HIGH SCHOOL

1. General

1.1. This policy sets out the circumstances in which the governing body propose to remit (in whole or in part) any charge which would otherwise be payable to the governing body in accordance with the Charging Policy.

2. Remissions

2.1. There will be complete remission of any charges otherwise payable in respect of board and lodging provided for a student on a residential trip if the education provided on the trip is in respect of any visit that takes place during school hours; on any visit that takes place outside of school hours if it is part of the national curriculum or part of a syllabus for prescribed examination that the pupil is being prepared for at the school, or part of religious education and the parent of a pupil can prove that they are in receipt of certain state income benefits. This does not however prevent the school from seeking a voluntary contribution from parents of students for the costs incurred on such visits and trips.

2.2. The parent of a student will be exempt from paying the cost of board and lodging if they are in receipt of the following state income benefits at any time during the time spent on the trip and are, therefore, expected to be claiming Free School Meals:

- Universal Credit in prescribed circumstances;
- Income Support (IS);
- Income Based Jobseekers Allowance (IBJSA);
- support under part VI of the Immigration and Asylum Act 1999;
- Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,190 (Financial Year 2013/14);
- the guarantee element of State Pension Credit;
- an income related employment and support allowance that was introduced on 27 October 2008

2.3 The Headteacher or Head of School may remit a charge where it appears right and reasonable in the circumstances to do so.